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TO: Board of Education  
FROM: Dale Ellis  
DATE: September 12, 2011  
SUBJ: ACTION AGENDA ITEM (Joint Facilities Task Force)

Enclosed is a deployment plan and outline for the Joint Facilities Task Force. The Task Force will look at long term needs of the school system. Commissioners Dolan Corbett and Jim Matheny will serve on the Task Force representing the County Commissioners.

We need to select two members of the School Board to serve on this Task Force as well. I would also like to entertain nominations of community members that the Board would like to serve. I will contact those people and see if they would be interested and report back to the Board. We can make those appointments in October and get the work of the Task Force started.

I am available to answer any questions you might have.

Proposal to Montgomery County Board of Commissioners  
Prepared by: Dale Ellis, Ed. D  
Superintendent, Montgomery County Schools

- What:** Joint Facilities Task Force
- Who:** 2-3 members of the Board of Commissioners  
2-3 members of the Board of Education  
2 community appointees of BOC  
2 community appointees of BOE
- Process:** The Joint Facilities Task Force will meet to review the various facilities needs of the Montgomery County Schools. The group will tour facilities within the school system. The Task Force will also tour construction and other facility projects completed in other school districts. The task force will develop a prioritized facilities plan to address the long-term capital facility needs of the school system. The Task Force will also explore possible funding options to make recommendations as applicable when funding for such projects becomes available.
- When:** September 2011 and ongoing until final Adequate Facilities Plan is developed and approved
- Why:** The current capital facilities needs for the school system are great. The last long range facilities plan called for almost \$130m in capital improvements. While this wish list sounds great on the surface, the system realizes that the likelihood of such a plan being funded is remote given the current economic conditions in the County. It is also assumed that even in an improved economy, the burden of such a facilities upgrade will not be feasible. But, the need for critical improvements is still there. That is the purpose of this committee. The Joint Facilities Task Force will identify the most essential projects, those that have the greatest potential and need for funding so that a feasible long range plan can be developed. While it is understood that \$130m in capital funding is not a possibility, \$0 in capital spending cannot continue and the system be able to maintain what has already been invested in our school buildings. The purpose of the Task Force is to provide a plan that will address the capital needs of the system over the foreseeable future, which will be defined as the next 10-20 years.
- How:** Please see the attached Deployment Plan

## Joint Facilities Task Force Deployment Plan

August 5, 2011

Action	Measure	Person(s) Responsible	Timeline
2-3 Members of Board of Commissioners and 2-3 Members of Board of Education appointed to Task Force	Commissioner and BOE vote on appointments	MC Board of Commissioners MCS Board of Education	September 2011
Commissioners and Board of Education appoint 2 members each to the Task Force	Commissioner and BOE vote on appointments	MC Board of Commissioners MCS Board of Education	September 2011
Joint Task Force organizational meeting	Meeting agenda and notes	Superintendent County Manager	Late September 2011
Joint Task Force visits MCS schools	Task Force Schedule	Superintendent County Manager Task Force	October 2011
Joint Task Force generates draft list of possible improvements	Draft List approved by committee	Superintendent County Manager Task Force	October-November 2011
Joint Task Force visits projects in other systems	Task Force Schedule	Superintendent County Manager Task Force	October – November 2011
Joint Task Force finalizes list of capital improvements	Final list generated by committee	Superintendent County Manager Task Force	December 2011
Joint Task Forces prioritizes final list of capital improvements	Prioritized list approved by committee	Task Force	December 2011
Final Task Force meeting to discuss funding strategies and recommendations	Meeting agenda and notes	Superintendent County Manager Task Force	January 2012
Final prioritized list and funding recommendations forwarded to Boards	Prioritized Lists and Funding Recommendation Documents	Task Force	February 2012
Boards vote on final plan for action when funds are available	Commissioner and BOE vote	MC Board of Commissioners MCS Board of Education	March 2012