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TO: Board of Education  
FROM: Dale Ellis  
DATE: August 1, 2011  
SUBJ: INFORMATION ITEM (10 Month Employees)

I wish to make the Board aware of a change in pay parameters that will affect 10 month employees in school year 2012-2013. With the passage of the budget, a new parameter was added that states employees on a 10 month pay schedule (mainly teachers and TA's) cannot be pre-paid. In the past and ending with this school year, 10 month employees started workdays in the middle of August but received a full paycheck in August, thus being pre-paid through the middle of September. The last check received was in May although they work to the middle of June. Effective in 2012, there will be no prepayment and the first check received will be in September and the last one in June. This will require some financial planning on the part of those employees, so they will be made aware of the change with the paycheck in August this year. It is our hope that this time allows them to plan for this change.

This is a new state requirement that passed with the budget bill. I am available to answer any questions you may have.