

Dear Montgomery County Early College Parents,

Fall 2020

Welcome Phoenix Family! We are excited to have the opportunity to teach your child! We know this year may start differently, but please know we are committed to giving your child the best high school experience possible. Please don't hesitate to call 910-898-9690, email your child's teachers or contact Dr. Heather Seawell at [heather.seawell@montgomery.k12.nc.us](mailto:heather.seawell@montgomery.k12.nc.us). To better serve you, we have outlined a few virtual expectations for students, parents and teachers, as shown below. We also encourage you to view our video, posted on our school website, for a more in-depth explanation. We are certain that we can work together to ensure your child's success!



**Remote Learning Procedures for 2020-2021:**

1. Students will participate in daily virtual meetings, phone calls, etc. with teachers. Students must complete attendance assignments for ALL high school classes by 1:00 pm daily or students will be marked absent for these classes. In high school, eight absences during a semester could result in a student failing a course.
2. Grades will be taken for all classes. ALL assignments must be submitted by the due date and time. Failure to submit an assignment on time may result in a reduction of a student's grade. Please refer to your child's teachers' syllabi for information on each class.
3. Plan for your child to spend the hours of 8:10am – 2:45pm each day, Monday – Friday, working on school assignments. Expect the assignments to be similar to the workload of an in-person school day.

**Outline of Virtual Expectations for Students, Parents, and Teachers**

Plan for Students	Plan for Parents	Plan for Teachers
Check MCC/MCEC emails daily.	Encourage students to check their MCC and MCEC email daily and complete all assignments.	Check and respond to email frequently during school hours. Any email received after hours will be answered on the following school day.
Email your teacher(s) if you have questions, concerns, or if you need personal or academic help. Contact MCEC if you are having technology issues.	Encourage your child to communicate with their teachers about any academic or personal issues they have. Contact MCEC if you or your child need any support or assistance.	Be available during school hours to assist students via phone, email, etc.
Check Canvas daily and adhere to assignment due dates by planning to spend 8:10am – 2:45pm each day working on school assignments. (Monday – Friday)	Provide quiet, undistracted, dedicated time for schoolwork with no cell phone/video game distractions.  Encourage students to turn in all MCEC and MCC assignments on time.	Provide students with content and assignments based on the NC Standards for each course.  Communicate assignments to students in a timely manner.  Support students with MCEC and MCC coursework.
Submit your daily attendance assignment for all classes, including seminar, by 1:00pm daily	Remind your child to submit their attendance assignment for all classes, including seminar, each day by 1:00pm.	Update grades and attendance in power school weekly and contact parents when issues arise.

**Grade Level Specific Information**

<p><b>Freshmen</b> If you were enrolled in Math 1 in grade 8 and would like to place out of Introduction to College Math, please email <a href="mailto:april.daywalt@montgomery.k12.nc.us">april.daywalt@montgomery.k12.nc.us</a> no later than Thursday, Aug. 6. The online placement test is scheduled for Thursday, Aug. 13 at 10:00 am.</p>	<p><b>Juniors</b> MCC Classes begin on August 19. Classes will be offered virtually. MCC textbook pick-up is Monday, Aug. 10 – Tuesday, Aug. 11 from 8:00 – 5:00.  The ACT is required for graduation and will be given in February 2021.</p>
<p><b>Sophomores</b> MCC Classes begin on August 19. Classes will be offered virtually. MCC textbook pick-up is Monday, Aug. 10 – Tuesday, Aug. 11 from 8:00 – 5:00.  Pre-ACT testing is pending.</p>	<p><b>Seniors/Super Seniors</b> MCC Classes begin on August 19. Classes will be offered virtually. MCC textbook pick-up is Monday, Aug. 10 – Tuesday, Aug. 11 from 8:00 – 5:00.  Scholarship and college application time is here! Most applications should be completed by November.</p>